

Memorandum

To : All Commissioners

Date : April 7, 1969

From : Commission on Peace Officer Standards and Training

Subject: COMMISSION MEETING

Time: Friday, April 11, 1969
9:30 a. m.

Place: Executive Conference Dining Room
Mezzanine Floor
State Office Building No. 8
714 P Street, Sacramento

AGENDA

1. Call to Order.
2. Introduction of Guests.
3. Approval of Minutes of February 25-26, 1969, Meeting.
4. Approval of Courses.
5. Certification Program.
6. Items Pending from Last Meeting.
 - a. Decision on Co-sponsorship of N. C. C. D. Institute.
 - b. Loren L. Brown Request.
 - c. District Attorney Investigators Request.
 - d. Course Approval Expediting Committee.
(Fabbri, Clark, Strathman)
7. Finance and Budget Hearing Report.

April 7, 1969

8. Old Business/ New Business.

a. Corona Police Department Request for Waiver.

b. P.E.A.C. - C.P.O.A. Request.

c. P.O.R.T. Progress Report.

9. Date and Place of Next Meeting.

10. Adjournment.

Gene S. Muehleisen
GENE S. MUEHLEISEN
Executive Officer

State of California
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING
MINUTES

April 11, 1969
Sacramento, California

The meeting was called to order at 9:30 a.m. by Vice-Chairman Earl R. Strathman. A quorum was present.

Present:

EARL R. STRATHMAN	- Vice-Chairman
LYELL C. CASH	- Commissioner
BERNARD J. CLARK	- Commissioner
JOHN FABBRI	- Commissioner
T. M. HEGGLAND	- Commissioner
DAN KELSAY	- Commissioner
ARTHUR MC KENZIE	- Commissioner
ROBERT SEARES	- Commissioner

Also Present:

GENE S. MUEHLEISEN	- Executive Officer
GEORGE H. PUDDY	- Assistant Executive Officer
CARL R. BALL	- Senior Consultant
KENNETH W. SHERRILL	- Senior Consultant
LESLIE MENCONI	- Project Director, C. L. E. R. P.
Imogene Kauffman	- Stenographer
Jeanne Wilde	- P. O. S. T. Support Staff
Irene Edralin	- P. O. S. T. Support Staff
Paula Carlton	- P. O. S. T. Support Staff

Absent:

THOMAS REDDIN	- Chairman
O. J. HAWKINS	- Representing the Attorney General

Visitors:

William H. Davis	- Marshal, Contra Costa County
Stan Witten	- Mental Hygiene Security Officers' Association
G. C. Cross	- Mental Hygiene Security Officers' Association

Visitors (Continued)

Roy F. Erwin	- Fish and Game Wardens' Protective Association
D. A. Knoefler	- State Park Rangers' Association
J. S. Evans	- State Park Ranger, Folsom Lake Recreational Area
Louis Gerlinger	- California Division of Forestry, Sacramento
James B. Booth	- Marshal, Vallejo Judicial District
Philip E. Geiger	- Representing the Law Enforcement Council of the State Employees' Association
John Muehleisen	- Student Representative
Gregg Fuqua	- Student Representative
Richard E. Diltz	- Fire Prevention and Law Enforcement, California Division of Forestry, Sacramento
John D. Cronin	- Assistant Supervisor, Peace Officer Training, Community Colleges
Harry L. Morrison	- President, John F. Kennedy University
Joseph McKeown	- Lieutenant, Contra Costa County Sheriff's Department
Roy E. Estes	- Richmond Police Department
Darrol D. Davis	- Richmond Police Department
Deane Bennett	- Law Enforcement Coordinator, California Division of Forestry
C. Lee Chandler	- Chief of Police, California State College, Long Beach, and Chairman of C.S.E.A. Law Enforcement Council

APPROVAL OF MINUTES

MOTION by Commissioner Kelsay, seconded by Commissioner Heggland, carried unanimously that the minutes of the last meeting be approved as mailed.

CERTIFICATION OF COURSES

Mr. Carl Ball described each course for which certification was requested and explained the staff recommendation for each course. Lieutenant Joseph McKeown, Contra Costa County Sheriff's Department, and Harry L. Morrison, Ph.D., President, John F. Kennedy University, assisted Mr. Ball during a question and answer period and with material covering the John F. Kennedy University course.

Middle Management Courses

John F. Kennedy University

The John F. Kennedy University, now in its fourth year of operation and approved in May, 1968, by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, has also been approved for federal grants. The university has developed a Police Middle Management Course to be presented six hours a day, five days a week, for three and one-half weeks to total 102 hours. The first course will begin April 21. Enrollment is restricted to twenty law enforcement personnel who hold the rank of lieutenant or above. Officers assigned by their department heads will be granted enrollment priority over persons voluntarily undertaking the course. Course requirements include examinations, a term research project, and an impromptu five-minute speech. Grading will be "pass/fail." Nine quarter-units of credit will be granted. The course is to be offered at least twice a year, and a third time during the summer if enrollment warrants. A \$200 fee will be charged to cover tuition and supplies. Half of this fee will be paid from L.E.A.A. grants. Actual cost to participating jurisdictions is \$100 per student. The faculty consists of 14 instructors from many different disciplines. Course content is excellent and fully meets commission requirements for a Middle Management Course. The staff recommended certification.

MOTION by Commissioner Fabbri, seconded by Commissioner Kelsay, carried unanimously that the Middle Management Course at J. F. Kennedy University be certified.

Sacramento State College

The Department of Police Science and the Center for Management Services, School of Business Administration, Sacramento State College, requested certification of the Police Middle Management Course to be given April 27, graduation May 16, 1969. This is a 3-week course; classes average 6 hours per day. Enrolees must be approved by their department head, with enrollment limited to 25 officers who have attained a supervisory position. There are accommodations for living quarters and meals on campus. Course cost is \$300 which includes textbooks. One unit of college credit will be awarded. Course outline is based on P.O.S.T. specification and fully meets commission requirements. Certification was recommended by the staff.

MOTION by Commissioner Clark, seconded by Commissioner Cash, carried unanimously that the Sacramento State College Middle Management Course be certified.

Los Angeles Police Academy and California Institute of Technology

This is a 120-hour Middle Management Course to be presented jointly by the California Institute of Technology and the Los Angeles Police Academy, to begin April 21, 1969. Classes will be 8 hours per day, 5 days per week for 3 weeks. Instruction will include lecture, role playing, panels and conferences on a "pass/fail" basis. No college credit will be given. Maximum enrollment is 25, limited to lieutenants or sergeants on a promotion list. Other agencies are invited to send qualified officers. Course is to be offered approximately once every nine months, depending on demand. Fee has not yet been determined. Certification was recommended by the staff.

MOTION by Commissioner Seares, seconded by Commissioner Kelsay, carried unanimously that the Los Angeles Police Academy and California Institute of Technology Course be certified on the condition that at least 5 supervisory officers from other agencies be permitted to attend each presentation. Also with the stipulation that if 5 officers from other agencies are not sent to a course presentation, the vacancies may be filled with officers from the Los Angeles Police Department, and that the cost to agencies other than Los Angeles Police Department be pro-rated.

Technical Courses

Field Evidence Technician Course, Fresno City College

This is a 120-hour technical course for the training of field evidence technicians. The course will be presented once each summer, eight hours per day, five days per week for three consecutive weeks beginning August 4, 1969. Enrollment is restricted to 20 peace officers. The curriculum is identical to the same course presented and certified at California State College, Long Beach. Course will be presented on the campus of Fresno City College with field trips to the laboratory facilities of the Fresno Police Department and the Fresno County Sheriff's Department. It is to be a non-credit, "pass/fail" course costing \$105 per student which includes all books and supplies.

MOTION by Commissioner Seares, seconded by Commissioner Fabbri, carried unanimously that the Field Evidence Technician Course at Fresno City College be certified.

Teaching Law to the Police Officer, U. C. - Davis

This is a 48-hour course for police instructors of criminal law to be presented at the School of Law, U. C., Davis, during the week of August 17, 1969. The

first of a continued program it will be established on a regular basis based upon need. The course is open to full-time college instructors as well as peace officers employed as part-time teachers and academy instructors. Methods of instruction will consist of lectures to the entire class (75 students) and frequent small group workshops, etc. An \$80 charge is made for room and board. Instructional and administrative costs will be paid by a federal grant to the Center on Administration of Criminal Justice. Certification as a technical course was strongly recommended by the staff.

MOTION by Commissioner Kelsay, seconded by Commissioner McKenzie, carried unanimously that the U. C. Davis Course, Teaching Law to the Police Officer, be certified.

Police Helicopter Pilot Training, World Associates, Inc.

This is a program of training for police helicopter pilots consisting of 16 weeks and totaling 440 hours ground time and 200 hours flight training time. The cost is \$5,000 per student, plus \$600 per month for the last two months which are conducted by the instructors in each particular agency's jurisdiction. As World Associates, Inc., is a private, profit-making corporation, certification of this course was not recommended.

MOTION by Commissioner Kelsay, seconded by Commissioner Cash, carried unanimously that the World Associates, Inc. Course not be certified.

Commissioner Kelsay added that after the Commission has more experience with all of P.O.S.T. courses having a higher priority than pilot training, the desirability of certifying this course should be re-evaluated.

Community-Police Relations Courses: Chabot College
Bakersfield College
San Diego City College
Grossmont College

These four colleges requested certification of their Police Community Relations Course. They are three-unit, 54-hour semester length presentations. The course content fulfills all commission criteria for a community relations course and certification was recommended by the staff.

MOTION by Commissioner Kelsay, seconded by Commissioner Cash, carried unanimously that the Community-Police Relations Courses at Chabot, Bakersfield, San Diego City and Grossmont Colleges be certified.

Revocation of Certification

Pre-Service Course, San Jose State College

Because the curriculum of this department is to be changed drastically and will no longer fulfill the requirements of the Commission, M. H. Miller, Chairman, Department of Law Enforcement of Administration, San Jose State College, had requested that the certification of the Pre-Service Course be revoked. Discussions with the staff at San Jose State College revealed that this request stemmed from a move on the part of the college to re-orient the baccalaureate program to a curriculum with less training oriented vocational emphasis.

MOTION by Commissioner Cash, seconded by Commissioner Kelsay, carried unanimously that the certification of the Pre-Service Course at San Jose State College be revoked.

A request was made by Commissioner Clark that a resolution by letter from the Commission be sent to San Jose State College wherein they be recognized for their pioneer role in developing the first college degree course in police education and for their continuing contributions to the education field in law enforcement.

CERTIFICATION PROGRAM

Proposed Changes in Regulations and Specifications

Philip E. Geiger, Attorney, representing the Law Enforcement Council of the State Employees' Association, requested that the C.S.E.A. Law Enforcement Council have an opportunity to meet with the P.O.S.T. Executive Officer before action is taken at the next commission meeting or public hearing inasmuch as C.S.E.A. represents nine separate autonomous state employee peace officer associations. There are many questions regarding the certification program as they affect state employed peace officers, and he requested an opportunity to discuss the program prior to the hearing. The Executive Officer stated that he had been invited to attend a meeting with the C.S.E.A. Law Enforcement Council on April 28, and that he would be in attendance.

Following a detailed discussion of the proposed changes in the Regulations and Specifications, the following action was taken:

MOTION by Commissioner Seares, seconded by Commissioner McKenzie, carried unanimously that the following Regulation and Specification changes be put on the agenda for a public

hearing at a future date:

Regulation Section 1001 DEFINITIONS
Section 1002 MINIMUM STANDARDS FOR EMPLOYMENT
Section 1010 ELIGIBILITY FOR REIMBURSEMENT
Section 1011 CERTIFICATES AND AWARDS
Specification 9 GENERAL POLICE CERTIFICATION PROGRAM

The proposed Regulation and Specification changes approved by the Commission are set forth as Attachment "A".

MOTION by Commissioner Seares, seconded by Commissioner Clark, carried unanimously that Proposed Specification 12, SPECIALIZED LAW ENFORCEMENT CERTIFICATION PROGRAM, be referred back to the Committee on Certificates for study and re-writing of A. 1. GENERAL PROVISIONS, and the addition of recommended items as listed below:

A. 1. GENERAL PROVISIONS

The Executive Officer read Sections 830.1 - 830.6 Penal Code, which lists all categories which may be classified as "peace officers." Vice-Chairman Strathman ordered that the minutes reflect that the Commission will not take a position on these sections at this time, and that the subject matter be referred to the committee on certificates for further study according to the motion previously passed.

D. SPECIALIZED LAW ENFORCEMENT CERTIFICATES

The Executive Officer stated that the following three specialties were proposed for inclusion under Specialized Law Enforcement Certificates:

1. Investigators
2. Marshals
3. Specialized Police (Rangers, Fish and Game, Campus Police)

It was proposed that these groups recommend whatever educational requirements they desire for their specialties so long as those requirements equal or exceed the minimums specified under Section 1002 of the Regulations.

Commissioner Clark pointed out that in accordance with Penal Code Section 13512 Adherence to Standards, a statement that these groups want to adhere to this program must be developed, either by resolution or ordinance by the governing body of local agencies, and in the case of state personnel by written request from the agency head. He further stated that the right to inspect the employment and training records of the agency concerned must be included in the request or resolution.

MOTION by Commissioner Seares, seconded by Commissioner Cash, carried unanimously that the proposed revision of Specification 1, the Personal History Investigation, be referred back to the staff for re-writing.

The Committee on Certificates requested that the minutes reflect, and that it be made clear at the hearing, that the long-range planning of the Commission would hopefully require a progressively higher education level for each certificate over a reasonable period of time. It was suggested that minimum educational requirements be upgraded every three years until the minimum requirement for a sworn police officer would be a baccalaureate degree.

POLICY ON FUTURE PUBLIC HEARINGS

It was the sense of the Commission that future public hearings should also serve as an educational process. When changes are proposed by the Commission the details and objectives of the proposed changes should be explained, and when questions are raised by those presenting testimony there should be adequate discussion to bring about a clear understanding of objectives.

ITEMS PENDING FROM LAST MEETING

a. Co-sponsorship of Institutes

At the previous commission meeting during a discussion of the N. C. C. J. Institute, the subject of commission policy on sponsorship or co-sponsorship was tabled until this meeting. Following a brief discussion, the following action was taken:

MOTION by Commissioner Clark, seconded by Commissioner Fabbri, carried unanimously that as a general policy the Commission would not endorse or co-sponsor any institute, meeting, seminar, or other program, nor would permission be granted for use of the Commission's name unless the Commission takes part in the planning phase and is aware of the subject matter and the caliber of the speakers.

b. Loren Brown Request

Loren L. Brown, Chief Deputy Sheriff, San Joaquin County, presented a written request to the Commission at the February 26th meeting asking that he be permitted the privilege to exercise the "Seniority Clause Rule" under

those conditions which the Commission permitted prior to July 1, 1966, to permit him to be eligible for a P.O.S.T. Advanced Certificate. A decision on this request was tabled until after the meeting of the certification committee was held.

MOTION by Commissioner Seares, seconded by Commissioner McKenzie, carried by a roll call vote (5 aye, 3 nay) that there be a period of 90 days, beginning with the date the new changes in the proposed regulations become effective, during which time any person who would have been eligible under the grandfather clause for an Advanced Certificate during the period January 1, 1966, through June 30, 1966, be permitted to apply for the Advanced Certificate, and that the Commission may then grant the Advanced Certificate to those persons who would have met the requirements on June 30, 1966.

It was unanimously agreed that this item be incorporated in proposed Specification 9 (Police Certification Program), and that it be presented as a hearing item.

c. District Attorney Investigators Request

The Commission was in possession of a request from the District Attorney Investigators' Association which stated in part "I respectfully request that you and your staff assist our Association in designing a training course for District Attorney Investigators. Members of our Association would be available to cooperate with you in the designing and training program." The Executive Officer explained that by law the Commission must cooperate with various groups in coordinating courses. It was suggested that further action on this request be tabled until it is ascertained if there is going to be an investigator's course. In the interim, the staff could supply telephonic advice and assistance on investigation courses.

d. Course Approval Expediting Committee

The Executive Officer announced the appointment of the Course Approval Expediting Committee as follows: Commissioner Fabbri, Chairman, and Commissioners Clark and Strathman. They are to follow the guidelines that were suggested at the commission meeting on February 26, 1969.

FINANCE AND BUDGET HEARING REPORT

Mr. George Puddy reported on the financial status of the Peace Officer Training Fund as of March 31, 1969. Attachment "B".

The Assistant Executive Officer then reported upon a recommendation of the legislative analyst concerning a portion of the P.O.S.T. 1969-70 Budget. The recommendation provides that P.O.S.T. absorb the peace officer training unit of the Department of Community Colleges in lieu of the four consultant positions now budgeted. The recommendation is quoted as follows:

- "1. We recommend approval of the stenographer position.
2. We recommend deletion of the 3 proposed consultant positions and one authorized, unfilled consultant position contingent upon the transfer of positions from the Vocational Education Program.
3. We recommend that 4 police officer training positions presently authorized for the Vocational Education Program of the Department of Education (Department of Community Colleges) be transferred to this item in order to eliminate duplication and improve efficiency and economy. "

Mr. Allen Post's recommendation further states, "The recommended transfer appears consistent with the legislative policy which has placed administrative responsibility for a greatly expanded Peace Officer Education Training Program under the jurisdiction of the Commission on P.O.S.T. "

The 4 positions that are proposed to be transferred receive 50% financing by the Federal Government. The State General Fund pays the additional salary which amounts to about \$32,000 a year. Therefore the transfer of these 4 positions to a Special Fund Program would result in a savings to the General Fund of \$32,000. However, it would cause the Special Fund to pay an additional \$15,000 in salaries because the salary levels of the 4 positions are higher than the consultant positions that P.O.S.T. is requesting.

One senate finance subcommittee has recommended that the legislative analyst's recommendation be carried out. However, another senate subcommittee withheld judgment on recommendation until they could have a conference. A result of the conference of the senate subcommittees was to compromise and recommend the transfer of two positions. The Ways and Means subcommittee also split their vote, and the matter was referred to the full committee. (Following the commission meeting the full Ways and Means Committee voted in favor of the transfer of 4 positions to P.O.S.T.)

Because sensitive personnel matters were involved, it was suggested that any further discussion be postponed until the Commission could go into executive session.

CORONA POLICE DEPARTMENT REQUEST FOR WAIVER

The Commission was in possession of a request for waiver of visual acuity from the Chief of Police of the Corona Police Department, J. W. Greer. Chief Greer requested a waiver for desk officer John Cunningham to permit his appointment as a regular police officer. The Executive Officer gave the following background history of Mr. Cunningham:

Started as a reserve officer in 1966; desk officer since 1967; well grounded as to police training and related subjects having completed 20 police science units and graduated from the basic and advanced training classes; visual acuity 20/100 - correctable to 20/15 with contacts and 20/20 with glasses. It is planned to move this man from the desk out into the field where he would be performing regular police duties. The prescription chart which accompanied the request has been checked by an ophthalmologist, and he stated it would appear from the prescription that the visual acuity is less than 20/100.

The Corona Police Department did not have Mr. Cunningham examined by an ophthalmologist. It was decided by the Commission to take action at this time without additional information from the ophthalmologist.

MOTION by Commissioner Fabbri, seconded by Commissioner Seares, carried unanimously that the Corona Police Department's request for visual acuity waiver for desk officer John Cunningham be denied.

P.E.A.C. - C.P.O.A. REQUEST

The Assistant Executive Officer reported that the police science program now offered in 70 junior colleges has not been changed since 1962. For the past 3 years the Police Educators Association and the Training Committee of the California Peace Officers' Association have attempted to reconvene an ad hoc committee made up of representatives from the field of education and law enforcement to re-evaluate, on an interim basis, the preservice curriculum. For various reasons including a lack of finances this has not occurred. Because the Commission has set the new requirement in the preservice P.O.S.T. certification program to include 20 hours police-community relations training, community college police science coordinators desire assistance in curriculum adjustment. The P.O.S.T. requirement becomes effective July 1, 1969. This matter was again brought up at the Police Educators Association meeting recently held in Fresno.

It was suggested that the Commission might consider providing financial assistance

to permit a committee to make whatever re-evaluation deemed necessary. A written request had been received from Jack McArthur, President of the Police Educators Association, requesting that the Commission help to sponsor the proposed meeting. The California Peace Officers Association Training Committee expressed a similar desire. The staff recommended that the Commission authorize the expenditure of funds, which are now in the budget for consultants, to defray some of the travel and living costs of those attending in the status of special consultants.

The last meeting which brought about the curriculum standardization was held in 1962 and was sponsored by the Department of Education. P.E.A.C. stated they have been told that the present budgetary structure of the Department of Junior Colleges cannot support similar meetings.

The Executive Officer defined the term "special consultant", and explained it as the legal method used by the State of California to provide expenses to meetings for groups and individuals that are working with state agencies. Special consultants may be paid the regular state employee rate for travel expenses and per diem. There are adequate funds available under the special projects budget to cover the meetings.

MOTION by Commissioner Cash, seconded by Commissioner Seares, carried unanimously that the Commission underwrite whatever meetings are necessary to re-evaluate and update the pre-service course in the police science curriculum of the junior colleges program.

During the discussion of the motion, Mr. John Cronin, representing the Community Colleges, spoke in opposition to the meeting stating the Commission should not "spend money for meetings which may not have any kind of fruition whatsoever."

P.O.R.T. PROGRESS REPORT

Mr. Menconi, Project Director, reported on the Peace Officer Recruitment Test (P.O.R.T.) Program. This is a pilot program on the concept of regional or statewide recruit testing. It involves 9 cities of the South Bay Area of Los Angeles County. The objective is to provide a central location where an individual may take a written test, and after grading receive a card upon which his score is indicated. He may then take the card to any police department in the program. The department may conduct such additional examinations as may be deemed appropriate; however, there would be no further written test. A test board has been appointed to work out the details. All testing details will be handled by the California Cooperative Personnel Services. The presentation to the 9 pilot cities will take place on June 30 in Sacramento. Tests will be given on the fourth Thursday and fourth Saturday of each month at El Camino College which

was selected as the testing center. Eleven hundred dollars of C. L. E. R. P. funds have been allocated for the expense of this pilot program. A big problem is publicity, and press releases are being prepared for city newspapers and every possible form of publicity available.

Mr. Menconi requested that the minutes reflect the thanks of the Commission to Commissioner Seares for the publicity received from his department relative to this project.

REPORT ON ADMINISTRATIVE COUNSELING SERVICE

The Executive Officer reported that the Commission has received a total of 11 requests for surveys, and two have been completed. The State Park Survey has been completed and is receiving both state and national publicity. At the expense of the Department of Parks and Recreation, an additional 225 copies of this report were printed for distribution. The Brawley Police Department survey has been completed. Both the chief and a captain took advantage of the Field Management Training and reported favorably on its value. The Administrative Counseling Section is completing the final stages of the surveys of Pacifica, San Marino, and Lompoc. They are currently engaged in a very interesting "pooling of resources" survey. The joint signatures of city managers and chiefs of police from Cypress, Los Alamitos and La Palma were received with a request for a study on how these cities could best pool their police resources. Preliminary evaluation requests are on file from the Humboldt County Sheriff's Department, Ontario and Huntington Park Police Departments. The term "completed report" means that the major written report is completed; however, the extremely important phase of assisting in implementation of each survey is a long one and will require considerable staff time. The implementation phase is, of course, extremely important. Mr. Toothman and Mr. Koch are also working on POST-PAR (Police Administrative Review) which is an innovative type of check-off list to evaluate all phases of the police operation. When completed, if this document does what it is purported to do it will be one of the most important police management tools ever devised.

Application forms for the position of special consultant, as referred to in the Administrative Counseling Guidelines, were distributed to the Commissioners. The resume forms are being distributed where appropriate.

EXECUTIVE SESSION

Because sensitive personnel matters were involved, the Executive Officer requested that the Commission go into executive session for the purpose of discussing the ramifications of personnel assignments should the recommendations of the legislative analyst be approved by the Legislature.

Prior to the executive session, Mr. John Cronin was asked if he desired to make any statements regarding the recommendations of the legislative analyst, and he stated that he had nothing to add since the Commission was aware that the Department of Community Colleges apposed the merger.

The Vice-Chairman then declared the meeting to be in executive session.

During the executive session the ability of the personnel of the Department of Community Colleges to fulfill the needs of the four P.O.S.T. consultant positions was discussed. It was the general sense of the Commission that while the Community College staff could fulfill the training and education function of the Commission, their background did not qualify them to fulfill positions in the Administrative Counseling section. While it was the unanimous sense of the Commission that the recommendation of the analyst should be supported, it was suggested that if the transfer took place the Commission would also be obligated to request two additional consultants for the Administrative Counseling Service.

Following the executive session, Commissioner Clark gave a resume of the roles of P.O.S.T. and the Department of Community Colleges. He stated that Section 13503(e) of the Penal Code confirms P.O.S.T.'s obligation to develop training and education programs in cooperation with the college system. He further stated that in order to keep the position of the Commission clear, it would be appropriate to re-emphasize the legislative direction set forth in the Penal Code.

MOTION by Commissioner Clark, seconded by Commissioner Fabbri, carried unanimously that in accordance with Section 13503(e) Penal Code, and within its budgetary and staffing limitations, the Commission comply with this section of the Penal Code and continue "to cooperate with and secure the cooperation of state-level officers, agencies, and bodies having jurisdiction over systems of higher education in continuing the development of college-level training and education programs."

RESIGNATION OF CHAIRMAN REDDIN

The Executive Officer stated that the formal resignation from P.O.S.T. had been received from Chief Reddin. Vice-Chairman Strathman stated that in accordance with past policy of rotation, Chairman Reddin's vacated position should be filled by a member representative of the law enforcement members of the Commission. Other members of the Commission disagreed and pointed up the fact that Commissioner Wm. McCann had served more than one year as Chairman. Nomination of a new chairman was tabled until next meeting.

DATE AND PLACE OF NEXT MEETING

The Commission set the date of the next meeting for June 20, 1969, in San Diego.

ADJOURNMENT

The meeting was adjourned at 3:30 p. m.

Respectfully submitted,

Gene S. Muehleisen
GENE S. MUEHLEISEN
Executive Officer

PROPOSED REGULATION CHANGE
April 11, 1969

It is recommended that the following change be made in Section 1010 of the Regulations:

1010. ELIGIBILITY FOR REIMBURSEMENT

- a. To be eligible for reimbursement, a department must adhere to the minimum standards as defined in these Regulations for each and every officer employed. A jurisdiction shall be ineligible to receive reimbursement for any training if the department:
 - 1. Employs one or more officers who do not meet the minimum standards for employment, OR
 - 2. Does not require that each and every officer satisfactorily complete the required training as prescribed in these Regulations, OR
 - 3. After July 1, 1973, has within its employ any officer with two or more years of service who does not possess a P.O.S.T. Basic Certificate or higher. When a jurisdiction enters the P.O.S.T. program after July 1, 1973, the time permitted to fulfill this requirement shall be no more than two years from the date the jurisdiction enters the program.

Proposed change underscored.

CERTIFICATES AND AWARDS

- (a) Certificates and awards may be presented by the Commission for the purpose of raising the level of competence of law enforcement and to foster cooperation among the Commission, agencies, groups, organizations, jurisdictions and individuals.
- (b) Certificates and awards remain the property of the Commission and the Commission shall have the power to cancel or recall any certificate or award upon due cause as determined by the Commission.
- (c) Basic, Intermediate, and Advanced Certificates are established for the purpose of fostering professionalization, education and experience necessary to perform adequately the duties of the police service. Requirements for the Basic, Intermediate, Professional and Administrative Certificates are prescribed in Specification 9 entitled "Police Certification Program."
- (d) Specialized Law Enforcement Certificates are established for the purpose of fostering professionalization, education and experience necessary to perform adequately the duties of specialized public law enforcement services such as those performed by special investigators, campus police, police officers of the California State Police Division, marshals of judicial districts, and such others as may be deemed appropriate by the Commission. Requirements for the Specialized Law Enforcement Certificate are set forth in Specification 12 entitled "Specialized Law Enforcement Certification Program."

PROPOSED REVISION OF
SPECIFICATION 9

April 11, 1969

Subject: POLICE CERTIFICATION PROGRAM

(Underscored are new or revised.)

This specification supplements Section 1011 (c) of the Regulations.

A. GENERAL PROVISIONS

1. To be eligible for the award of a certificate an applicant must be:
 - a. A full-time, paid peace officer member of a California city police department, a county sheriff's department, or the California Highway Patrol, OR
 - b. A former full-time, paid peace officer member of a California city police department, a county sheriff's department, or the California Highway Patrol, who, at the time of application,
 - (1) Is serving as a full-time, paid peace officer as defined by California law, OR
 - (2) Is serving as a full-time coordinator, instructor, or teacher in police science, police administration, law enforcement or criminology, OR
 - (3) Is serving full-time with a public or private non-profit organization which is wholly engaged in the furtherance of the objectives of law enforcement.
2. All applications for an award of the Basic, Intermediate, or Advanced Certificate shall be completed on the prescribed Commission form entitled "Application for Award of Certificate."
3. Each applicant shall attest that he subscribes to the Law Enforcement Code of Ethics.

4. The application for a certificate shall provide for the following recommendation of the department head:
"It is recommended that the certificate be awarded.
I certify that the applicant has complied with the minimum standards set forth in Section 1002 (a) (3), (4), and (6) of the Commission's Regulations, is of good moral character and is worthy of the award. My opinion is based upon personal knowledge or inquiry, and the personnel records of this jurisdiction substantiate the recommendation."

B. EDUCATION AND TRAINING POINTS

1. Education points

One semester unit shall equal one education point and one quarter unit shall equal two-thirds of a point.

2. Training points

Twenty classroom hours of police training approved by the Commission shall equal one training point.

3. When college credit is awarded for police training, it may be counted for either training points or education points but not for both.

C. LAW ENFORCEMENT EXPERIENCE

1. The acceptability of the required experience shall be determined by the Commission.
 - a. Law enforcement experience in California as a full-time, paid peace officer member of a city police department, a county sheriff's department, or the California Highway Patrol may be acceptable for the full period of experience in these agencies.
 - b. Law enforcement experience outside the State of California as a full-time, paid peace officer member of a city police department, a county sheriff's department, or a state law enforcement agency which performs general police service may be acceptable to a maximum total of five years.

D. THE BASIC CERTIFICATE

In addition to the requirements set forth in Section A, General Provisions, the following are required for the award of the Basic Certificate:

1. Shall have completed the probationary period prescribed by the employing jurisdiction, but in no case of less than one year.
2. Shall have satisfactorily completed the P. O. S. T. Basic Course.
3. Shall have been granted no less than 6 college semester units or 9 quarter units by an accredited college as defined in Section 1001 of the Regulations.

*E. THE INTERMEDIATE CERTIFICATE

In addition to the requirements set forth in Section A, General Provisions, the following are required for the award of the Intermediate Certificate:

1. Shall possess or be eligible to possess a Basic Certificate.
2. Shall have been granted no less than 30 college semester units or 45 quarter units by an accredited college as defined in Section 1001 of the Regulations, effective date to be September 1, 1970.
3. Shall have acquired the following combinations of education and training points combined with the prescribed years of law enforcement experience, or, the college degree designated combined with the prescribed years of law enforcement experience.

Education and Training Points	30	60	90	Associate Degree	Baccalaureate Degree
and	&	&	&	&	&
Years of Law Enforcement Experience	8	6	4	4	2

* Old E. "RECOGNIZED COLLEGES" to Section 1001. DEFINITIONS
AS (n) "Accredited Colleges."

F. THE ADVANCED CERTIFICATE

In addition to the requirements set forth in Section A, General Provisions, the following are required for the award of the Advanced Certificate:

1. Shall possess or be eligible to possess the Intermediate Certificate.
2. Shall have been granted no less than 45 college semester units or 60 quarter units by an accredited college as defined in Section 1001 of the Regulations, effective date to be September 1, 1970.
3. Shall have acquired the following combinations of education and training points combined with the prescribed years of law enforcement experience, or, the college degree designated combined with the prescribed years of law enforcement experience:

Education and Training Points	60	90	Associate Degree	Baccalaureate Degree	Masters Degree or higher
and	&	&	&	&	&
Years of Law Enforcement Experience	12	9	9	6	4

CERTIFICATION PROGRAM - PROPOSED REGULATION CHANGES

April 11, 1969

1001. DEFINITIONS

(n) "Accredited College"

For the purpose of awarding education and training credit acquired in educational institutions, the Commission shall only recognize those units awarded in a course from a junior college, college or university accredited as such by:

1. The Department of Education of the state in which the junior college, college or university is located, OR,
2. The recognized national accrediting body, OR
3. The state university in the state in which the junior college, college or university is located, OR,
4. The Commission.

(Formerly Section E of Specification 9 - Certificates.)

PROPOSED
SPECIFICATION 12

Subject: SPECIALIZED LAW ENFORCEMENT CERTIFICATION PROGRAM

This specification supplements Section 1011(d) of the Regulations.

A. GENERAL PROVISIONS

1. Eligibility for the award of the Specialized Law Enforcement Certificate shall be determined by the Commission and may include full-time, paid peace officer members of state, county, city, and special district law enforcement agencies including peace officers designated in Sections 830.1 (except sheriffs, deputy sheriffs, and city policemen), 830.2 (except members of the California Highway Patrol), and 830.3 of the Penal Code, and members of a state college police department.
2. All applications for the award of the Specialized Law Enforcement Certificate shall be completed on the prescribed Commission form entitled "Application for Award of Certificate."
3. Each applicant shall attest that he subscribes to the Law Enforcement Code of Ethics.
4. Each applicant shall meet the minimum standards for recruitment as set forth in Section 1002 of the Regulations.
5. Each applicant shall have completed the designated education and training and prescribed law enforcement experience specified for his specialty.
6. The application for a certificate shall provide for the following recommendation of the department head: "It is recommended that the certificate be awarded. I certify that the applicant has complied with the minimum standards set forth in Section 1002 of the Commission's Regulations, is of good moral character and is worthy of the award. My opinion is based upon personal knowledge or inquiry, and the personnel records of this jurisdiction substantiate the recommendation."

B. EDUCATION AND TRAINING POINTS

1. Education points

One semester unit shall equal one education point and one quarter unit shall equal two-thirds of a point.

2. Training points

Twenty classroom hours of police training approved by the Commission shall equal one training point.

3. When college credit is awarded for police training, it may be counted for either training points or education points, but not for both.

C. LAW ENFORCEMENT EXPERIENCE

The acceptability of the required law enforcement experience shall be determined by the Commission.

D. SPECIALIZED LAW ENFORCEMENT CERTIFICATES

In addition to the requirements set forth in Section A, General Provisions, the following are required for the award of the Specialized Law Enforcement Certificate:

1. Shall have completed the probationary period prescribed by the employing jurisdiction, but in no case less than one year.
2. Shall have satisfactorily completed the prescribed training.
 - a. For certain specialties the Commission may prescribe the P.O.S.T. Basic Course, and in other categories such as investigator or marshal, the Commission may prescribe courses more appropriate for the specialty.
3. The Commission may determine whether an applicant has received training equivalent to that prescribed for the specialty.
4. Shall have completed no less than 9 college semester units or 12 quarter units in an accredited college as defined in Section 1001 of the Regulations.

MINIMUM STANDARDS FOR EMPLOYMENT

(a) Every officer employed by a department shall:

- (1) Be a citizen of the United States.
- (2) Be at least 21 years of age.
- (3) Be fingerprinted and a search made of local, state, and national fingerprint files to disclose any criminal record.
- (4) Not have been convicted by any state or by the Federal Government of a crime, the punishment for which could have been imprisonment in a federal penitentiary or a state prison.
- (5) Be of good moral character as determined by a thorough background investigation as prescribed in the Specification 1 entitled "The Personal History Investigation."
- (6) Be a high school graduate or have passed the General Education Development test indicating high school graduation level, or have attained a score on a written test of mental ability approved by the Commission, and equivalent to that attained by the average high school student, and has demonstrated by Commission approved achievement tests the ability to perform successfully college-level studies.
- (7) Be examined by a licensed physician and surgeon and must meet the requirements prescribed in Specification 2 entitled "Physical Examination."
- (8) Be interviewed personally prior to employment by the department head or his representative, or representatives, to determine his suitability for the police service including such things as the recruit's appearance, personality, temperament, background, and ability to communicate.
- (9) At the date of hire or within 18 months have been granted no less than 6 college semester units or 9 quarter units by an accredited college.

(b) It is emphasized that these are minimum entrance standards. Higher standards are recommended whenever the availability of qualified applicants meets the demand.



COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING
ROOM 700 FORUM BUILDING
SACRAMENTO 14, CALIFORNIA

FINANCIAL REPORT
PEACE OFFICER TRAINING FUND
March 31, 1969

REVENUE:

Balance P. O. T. F., 2-28-69	\$2,195,650
Revenue March, 1969	<u>430,250</u>
Total	\$2,625,900
Less Administrative Expenditures March, 1969	<u>15,650</u>
Balance as of 3-31-69	\$2,610,250

SOURCE OF REVENUE:

Assessments on:

Criminal Fines 1968-69	\$1,781,047
Traffic Fines 1968-69 11-13-68 to 3-31-69	90,503

REIMBURSEMENT ENCUMBRANCE:

	<u>No. Officers</u>	<u>Total</u>	<u>Average</u>
Basic Course	2,432	\$1,343,982	552
Supervisory	657	138,479	210
Middle Management	46	15,732	342
Advanced Officer	118	14,889	126
Technical-Special	<u>34</u>	<u>24,651</u>	<u>725</u>
Total	3,287	\$1,537,733	

Additional reimbursement for Basic Course
under new rule of 50% up to 400 hours \$555,378.00